



New England Commission of Higher Education
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New England Commission of Higher Education

POSITION OPENINGS

The New England Commission of Higher Education invites applications for two position openings: a Vice President of the Commission and an Assistant Vice President of the Commission. The New England Commission of Higher Education is a national accrediting organization, originally focused on the six New England states, but today accredits a number of institutions outside New England and also globally. The Commission accredits a total of approximately 230 colleges and universities. Its offices are located in Wakefield, Massachusetts, just outside of Boston.

The Commission seeks exceptionally qualified individuals with the skills and qualities to have a significant impact on the achievement of its dual purposes: quality assurance and quality enhancement of its affiliated institutions. To this end, both the Vice President and Assistant Vice President will substantively interact with institutions involved in the accreditation process, providing information, advice, and encouragement; oversee and give direction to the Commission's evaluation processes; support and advance the deliberations of the Commission and its committees. Both roles work independently and in concert with other members of the staff to lead and participate in various Commission activities and otherwise to contribute to the successful accomplishment of its purposes.

VICE PRESIDENT: The successful candidate will have an earned doctorate and extensive experience in higher education resulting in a knowledge and understanding of issues confronting colleges and universities, particularly as they relate to academic quality.

ASSISTANT VICE PRESIDENT: The successful candidate will hold a master's degree (preferred) with considerable experience working with one or more institutions of higher education including involvement with the accreditation process.

Both positions require a commitment to and significant understanding of accreditation; demonstrated ability to speak and present information effectively and to employ information technology to enhance organizational effectiveness; a strong capacity for self-motivation and the ability to work independently as well as a demonstrated ability to work as part of a team; exceptional analytic, interpersonal and organizational skills including an aptitude for managing a considerable amount of detail. Ability to travel both domestically and internationally to work with the Commission's member institutions, as well as those seeking membership. Additional preferred qualifications include experience as an evaluation team member or team chair; a grasp of the components of college and university finance; and experience with Salesforce or similar system. The Commission seeks a person of good cheer with a sense of humor who exhibits uncommon civility.

Salary and benefits are competitive and are commensurate with qualifications and experience. NECHE staff work a hybrid schedule with two days a week in the office. The anticipated starting date for this position is March 2026. Screening of applications will begin immediately and continue until the position is filled. Individuals wishing to apply should send a letter of interest and their current resume to:

Lawrence Schall, President
c/o Paula Harbecke (careers@neche.org)

Finalists will be asked to provide the name, e-mails, and telephone numbers of three professional references, along with a writing sample.