

Requirements of Affiliation

To be declared eligible to apply for candidacy with the New England Commission of Higher Education, an institution of higher education, whether in the United States or operating entirely outside the United States and its territories, must meet the following Requirements of Affiliation. Candidate and accredited institutions must continue to fulfill these requirements as specified in the *Standards for Accreditation*.

Organizational Structure and Resources

The institution:

1. has a charter and/or other formal authority from the appropriate governmental agency or agencies authorizing it to grant all degrees it awards, has the necessary operating authority for each jurisdiction in which it conducts its activities, and is operating within its authority;
2. has formally adopted a statement of mission, which demonstrates that the fundamental purposes of the institution are educational, and which is also appropriate to a degree-granting institution, and appropriate to those needs of society it seeks to serve;
3. has sufficient organizational and operational independence to be held accountable for meeting the Commission's standards;
4. has a governing board that includes representation reflecting the public interest that oversees the institution; assures that two-thirds or more of the board members, including the chair, have no personal or immediate familial financial interest in the institution, including as employee, stockholder or shareholder, corporate director, or contractor;
5. has a chief executive officer, appointed by and responsible to the governing board, whose full-time or major responsibility is to the institution and who possesses the requisite authority;
6. has faculty sufficient in number, qualifications, and experience to support the academic programs offered, including an adequate number of faculty whose time commitment to the institution is sufficient to assure the accomplishment of class and out-of-class responsibilities essential to the fulfillment of institutional mission and purposes;
7. has sufficient staff, with appropriate preparation and experience, to provide the administrative services necessary to support its mission and purposes;

8. devotes all, or substantially all, of its gross income to the support of its educational purposes and programs;
9. documents a funding base, financial resources, and plans for financial development adequate to carry out its stated purposes;
10. has financial records that relate clearly to the institution's educational activities and has these records audited annually by an external auditor in accord with the generally accepted auditing standards for colleges and universities as adopted by the American Institute of Certified Public Accountants;
11. has financial records that are prepared using accounting principles recognized in the United States (i.e., U.S. Generally Accepted Accounting Principles (GAAP), or International Financial Reporting Standards (IFRS)) reconciled to U.S. GAAP.

Educational Mission, Programs, and Students

The institution:

12. offers one or more collegiate-level education programs, consistent with its mission, that leads to degrees in recognized fields of study and that require at least one year to complete;
13. awards the bachelor's, master's, or doctor's degree or, if it grants only the associate's degree, includes programs leading to degrees in liberal arts or general studies or another area of study widely available at the baccalaureate level of colleges and universities that are accredited by an agency that is recognized by the U.S. Department of Education;
14. uses English as a principal language of instruction and operation, sufficient to permit an evaluation by the Commission; offers academic programs that are comparable in length, curriculum, objectives, learning outcomes, and degrees awarded to those offered by institutions accredited by the New England Commission of Higher Education; has sufficient members of the campus community (e.g., Board; administrators; professional staff; faculty) who have experience with U.S. higher education and who are collectively prepared to ensure the comparability of the institution's programs to those offered by NECHE-accredited institutions.
15. has, for each of its educational programs that lead to a degree, clearly defined and published objectives appropriate to higher education in level, standards, and quality, as well as the means for achieving them, including a designated course of studies acceptable for meeting degree requirements, adequate guidance to degree candidates in the satisfaction of requirements, and adequate grading or evaluating procedures;
16. awards only degrees appropriate to each graduate's level of attainment;
17. in addition to study of the areas of specialization proper to its principal educational programs, requires a coherent and substantive program of liberal studies at the

postsecondary level, as either a prerequisite to or a clearly defined element in those programs;

18. has adopted a statement specifying the potential students it wishes to serve, and admits qualified students to its programs under admission policies consistent with this statement and appropriate to those programs;
19. has students enrolled in and pursuing its principal educational programs at the time of the Commission's evaluation;
20. has available to students and the public a current and accurate website and catalog or comparable official publication setting forth purposes and objectives, entrance requirements and procedures, rules and regulations for student conduct, programs and courses, degree completion requirements, full-time and part-time faculty and degrees held, costs, refunds, and other items related to attending or withdrawing from the institution;
21. has graduated at least one class in its principal educational programs before the Commission's evaluation for accredited status;
22. agrees to submit any dispute involving the final denial, withdrawal, or termination of candidacy or accreditation to initial arbitration through a U.S. entity prior to any other legal action.

1983

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