
Policy on Notice of Concern

When the Commission has concerns that an institution is at risk of being found not to meet one or more of its Standards if current circumstances or trends continue, it will take an action continuing the institution in accreditation with a formal Notice of Concern.

An institution issued a formal Notice of Concern will undergo a focused evaluation within two years to assess the institution's success in addressing the identified concerns. Notice of Concern is not an adverse action. ~~If the Notice is for *Institutional Resources*, the visit will include a review of the institution's academic records for students and alumni/ae to assess the policies and procedures in place with respect to the retention, safety and security, and disposal of those records.~~

If the Commission finds the institution has successfully addressed the concerns, it will remove the Notice of Concern and may specify further monitoring. ~~If the Commission has reason to believe that the institution may or may not meet one or more of its *Standards for Accreditation*, the will ask the institution to show cause why it should not be on probation or why its accreditation should not be withdrawn.~~ If the Commission finds the concerns have not been adequately addressed, the Commission may issue a continued formal Notice of Concern. An institution issued a continued formal Notice of Concern is subject to further monitoring which may include a progress report, Annual Report on Finance and Enrollment (ARFE), or focused evaluation. The Commission will assess the results of that monitoring no later than two years after the continued formal Notice of Concern was issued. **The Commission also has the option of taking other actions to include issuing a Warning or Show Cause.**

~~A formal Notice of Concern is not made public by the Commission.~~

The formal Notice of Concern will be communicated to the institution's president by letter, a copy of which will be sent to the chair of the institution's governing board. Following issuance of the letter, the President of the Commission will **meet either in person or virtually** with both the President and the Board Chair to review the letter and the concerns that led to the Commission action.

February 2002
June 2005
Editorial changes March 2014
Editorial changes October 2017
November 2017
November 2018
October 2025